

Welcome to Camp

Ahoy moms and dads, welcome to another fun filled summer adventure!!! In this package you will find our guidelines and procedures to help both you and your child be prepared for camp. If there is any questions that you have after reading this package please feel free to e-mail us at: crossroadscarrefour@outlook.com

How do I pay for my child's camp, are there any additional fees that I need to be aware of ?

Your camp registration needs to be paid in full BEFORE May 1. You may pay your registration by cash or cheque only. If you pay by cheque please make the cheque payable to "Crossroads Carrefour". We reserve the right to refuse a child if there is still a balance owing. Any and all NSF cheques will be charged a penalty fee of \$40.00. There are NO REFUNDS for cancellations of ANY kind.

Where is the camp Located: Due to some construction at St. Willibrord School we have moved into our temporary home for the summer at Howard S. Billings High School. Pick up and drop off will occur in the front of the school (entrance off of Mcleod street). Due to limited parking we ask that you please park in the H.S.B parking lot across from the school on the main street (Mcleod). If you park in employee parking you risk towing at your own expense.

What do I bring?

Campers must bring with them the following items in a back pack:

- Hat
- Sunscreen
- Cold bagged lunch PEANUT FREE
- Water *water bottles
- Bathing suit
- Towel
- Running shoes
- Sandals

No other items are necessary unless otherwise stated. Please ensure your child's name is on all their belongings. **SUNSCREEN: Please ensure that you apply sunscreen on your child EVERY morning prior to coming to camp.

Sign-in/out Procedures:

Extended camp hours (daycare): Begins at 7:00-9:00am and 4:00-6:00pm. Doors will not open any earlier than 7:00 am. You must sign in and sign out your child at the desk. No campers should be dropped off in the parking lot. You must accompany your child inside. If you are late picking up your child after 4:00 pm or 6:00 pm then there will be a fee charged to you. The fee is \$5.00 for every 5 minutes that you are late. Regular camp time: Camp begins at 9:00 am. Campers who are not in extended camp hours cannot enter into the building until 9:00am. Campers should not be dropped off in the parking lot but escorted in by a parent. You must sign your child in or out. The doors are locked until 3:30 p.m. we will not open the doors before that time.

Summer Schedule

Parents please take note that due to our change in location and the additional activities that we are planning the summer schedule will only be made available to you on a weekly basis. In addition, planned activities can change at any given time however you will always be made aware of such changes at the front desk (on our bulletin board).

We apologize for any inconvenience this may cause you.

If I am late picking up or dropping off my child is there a penalty?

Camp begins at 9:00 am. We expect our campers to arrive at camp between 9:00-9:30. In previous years we have been quite lenient with this rule. This year we will be stricter on this rule for the safety and security of our campers. At 9:30 our doors will be locked, and we will not be running back and forth to open the door for late arrivals. We ask that you please respect this rule and arrive on time.

If you are late picking up your child there is a fee that you will be charged, \$5.00 for every five minutes that you are late. This rule is in place for security reasons.

We cannot go over the number of campers per staff in our extended camp hour's program.

Other persons responsible for picking up your child:

For the safety and security of our campers it is extremely important that if someone else is picking up your child that we are informed ASAP. We reserve the right to I.D the person who is picking up your child. Should someone show up to pick up your child and we are unaware we reserve the right to refuse the pick-up.

How will I know when the field trips are?

You will always know in advance when field trips will occur. You must sign a consent form as well as give any money stated for the trip. We will not accept cheques for field trips nor will we accept field trip money after the given due date. Field trip reminders are written on the whiteboard where you sign your child in. You are obliged to respect the times that we will be leaving and returning for our outings.

What if my child does not go on the outings?

If you have made the decision that your child does not attend our outings then they must remain home that day.

When do they get their camp T-shirt and when do they need to bring them to camp?

Camp t-shirts are mandatory for all field trips and outings and you will always be notified in advance when the campers need to wear them. Price per t-shirt is \$10.00. As always we try very hard to keep all costs to our families at a minimal.

Free Lunches:

As a gift to our campers Crossroads offers three free lunches and one dessert (ice cream) at no cost to you. If your child does not like the lunch we are providing that day they can bring a lunch from home. Parents please take note that on the days of special lunches campers are still required to bring snacks and juice.

Lost and Found

We do our very best here at Crossroads to ensure our campers leave with everything in which they came with. It does happen that children lose their belongings such as towel socks, hats etc. We do have a lost and found which is located near the sign-in table. It is your responsibility to go through it and retrieve your child's items. We do go through it once a week with the campers and give back whichever items have names on them. At the end of camp whatever remains in the lost and found will be donated to the church.

Bullying and physical/verbal altercations

Here at Crossroads we have a zero tolerance for bullying and any physical or verbal confrontations between campers or campers towards staff. We do our very best to catch every little situation and address them as we see necessary. We reserve the right to send campers home if we are unable to work through their behavior. We encourage our campers to be vocal about anything that occurs at camp so that we can address it. It does happen that we may not see everything so if your child comes home and tells you about an incident but did not inform us please contact us via e-mail or by phone so that we may address the issue. We have a three strike policy, which means that a strike can be issued if a child is bullying others, being physical or verbal towards campers or staff. After three strikes we reserve the right to ask your child not return to camp, should this occur there are no refunds. Our priority is the safety and comfort of all our campers.

Mutual Respect:

Here at Crossroads we love and respect all of our families, we do all that we can to help them throughout the summer. The one thing that we expect of our families is to respect us. We will not tolerate any disrespect towards our staff. Should this arise we reserve the right to ask you not to come into our camp.

Additional Information:

For the safety and security of our campers parents are not allowed beyond the sign in/out desk. If you would like to volunteer some time to help or assist us please give us your name and we will contact you.